

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING MINUTES OF NOVEMBER 6, 2019**

The Elizabeth Township Board of Trustees held a Regular Meeting on November 6, 2019, at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	John R. Ryman	EMS Steve Trusty-Absent	Randy Mott
Vice Pres.	Greg D. Dilts	ETCC Nic Rice	
Trustee	William D. Sutherly	Zoning Sam O'Neal	
Fiscal Officer	Mary Ann Mumford	Paul Hershberger	

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
  - ITEM # 2 Meeting with representative from EMS
  - ITEM # 3 Meeting with representative from ETCC
  - ITEM # 4 Presentation of Bills-Authorization for approval and payment
  - ITEM # 5 Meeting with representative from Zoning
  - ITEM # 6 Presentation of the Minutes of the previous Meeting held on October 16, 2019
  - ITEM # 7 Fiscal Officer Report-2020 Temporary Appropriation Budget
  - ITEM # 8 COMMITTEE REPORTS:
    - A. William D. Sutherly-Equipment and Cemeteries
    - B. John R. Ryman- Buildings and Personnel
    - C. Greg D. Dilts-Roads
  - ITEM # 9 Any other business to be transacted.
  - ITEM # 10 ADJOURNMENT
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**ITEM # 1** There was no representative from the sheriff's department present.

**ITEM # 2** Mr. Trusty was absent. Dr. Rappold sent his appreciation of having a medic present at the Miami East home football games. Dr. Rappold said he looks forward to working with the township again next year.

**ITEM # 3** Mr. Rice reported there are 348 members including spouses and dependents. Receipts from October 17, 2019 to November 1, 2019 totaled \$2,021.50. Mr. Rice said 16 memberships were sold on November 2<sup>nd</sup> at the craft show. Nineteen vendors set up and approximately 200 people attended. Miami East yearbook staff asked if the board would purchase a ¼ page ad in the yearbook for \$100.00. There was an elevator violation citation due to having a ladder, bucket, and a shovel stored on the elevator. The items were removed, and will no longer be stored on the elevator. Mr. Rice shared a quote from Premier Flooring in Troy and the lowest bid was Stanley Steemer in Troy at a cost of \$6,569.00, for new carpet and installation in the preschool room at the ETCC. A Motion by John R. Ryman, Seconded by Greg D. Dilts to approve the purchase of a ¼ page ad in the Miami East High School yearbook for \$100.00 and to approve the quote from Stanley Steemer for \$6,569.00 for new carpet and installation in the preschool room at the ETCC. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Rice suggested Shirley Bird could create the t-shirts for the ETCC due to Mr. McCuiston not getting back with the board. Mr. Ryman asked Nic to contact Mr. McCuiston and if Mr. McCuiston does not respond, Mr. Ryman will contact Mr. McCuiston.

**ITEM # 4** Fiscal Officer submitted Bills for payment totaling \$196,098.23. A Motion by Greg D. Dilts, Seconded by William D. Sutherly, to approve the payment of bills totaling \$196,098.23 as submitted. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

## ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 6, 2019 CONTINUED:

**ITEM # 5** Mr. O'Neal said Mr. Alexander contacted him about his property on Rudy Road. Mr. Alexander asked if he could build on the existing foundation, or would he have to start over. Mr. Alexander has already spoken to the county about a small portion of the property being in the flood plain. Mr. Sutherly said he has had several complaints about the property in the past. The property is currently zoned R-2. The board met last week to discuss revisions to the zoning manual.

**ITEM # 6** The Meeting Minutes of October 16, 2019 were approved as presented.

**ITEM # 7** Mary Ann shared various financial reports with the board. Mary Ann shared the balanced October bank rec with the board. Mary Ann presented the board with a copy of the 2020 Temporary Appropriation Budget. Mary Ann explained that the temporary budget represents 25% of the 2019 Permanent Budget. General Fund appropriation \$1,088,648.50, Motor Vehicle License Tax Fund \$4,500.00, Gasoline Tax Fund \$125,000.00, Road and Bridge Fund \$56,525.00, Permissive Motor Vehicle License Tax Fund \$3,750.00, and Shaggy Bark Lighting Fund \$1,250.00. A Motion by John R. Ryman, Seconded by Greg D. Dilts to approve the 2020 Temporary Appropriation Budget as presented in the amounts above as **Resolution Number 2019-010**. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared Resolution Number 2019-010 passed. Resolution 2019-010 can be found in its entirety in the township book of Resolutions.

A Motion by William D. Sutherly, Seconded by Greg D. Dilts to accept **Resolution Number 2019-011** as presented for the approval of Public Records Policy following Bulletin 2019-003 of the State of Ohio Auditor's Office. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President declared **Resolution Number 2019-011** passed. Resolution Number 2019-011 can be found in its entirety in the township book of Resolutions.

Mary Ann requested board approval to accept the donation from UAN of the Dell 3275 Printer currently used by the township. A Motion by Greg D. Dilts, Seconded by William D. Sutherly to accept the donation from UAN of the Dell 3275 printer. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mary Ann said she received the More Grant for \$500.00 from OTARMA, for the recent purchase of the Stryker chair lift. Mary Ann also, received \$3,340.00 from Govdeals.com for the recent sell of the township John Deere riding mower. Mary Ann requested board approval to transfer \$100,000.00 from the usbank investment account and \$100,000.00 from the Minster Bank investment account to the Minster Bank checking account to the General Fund. A Motion by Greg D. Dilts, Seconded by William D. Sutherly to allow Mary Ann to request draws from both the usbank and Minster Bank investment accounts for \$100,000.00 each, to the Minster Bank checking account to the General Fund. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 8** COMMITTEE REPORTS  
A William D. Sutherly-Cemeteries/Equipment  
B. John R. Ryman-Buildings and Personnel  
C. Greg D. Dilts-Roads

Mr. Sutherly said head stones have been set in Casstown Cemetery. The salt truck is ready to go.

Mr. Ryman said someone called him about the Children's Home being used as a foster care transitional facility. The for-sale sign blew down and Frank was able to reset it. Mr. Bowman will winterize the pipes and someone is coming out to blow the lines. Mr. Ryman said he would contact Western Ohio Graphics and get a quote for a new 4x4 for sale sign for the property.

Mr. Dilts shared quotes from the county engineer's department for new township signs. A Motion by Greg D. Dilts, Seconded by William D. Sutherly to purchase 4-4x2 Welcome to Elizabeth Township Signs at \$52.00 each and 6-18"x18" Cemetery signs with hours posted at \$25.00 each, for a total of \$358.00, with posts being purchased separately if needed. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

The board discussed spraying the berms of township roads in the spring and fall. Green Tech quoted \$2,600.00 per application, for a total of \$5,200.00 for the year. A Motion by Greg D. Dilts, Seconded by John R. Ryman to accept the quote of \$2,600.00 per application in the spring and fall for the spraying of weeds along the berm of township roads, for a total of \$5,200.00. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 6, 2019 CONTINUED:**

**ITEM # 9** Mr. Ryman said he received an email from a resident on LeFevre Road about pot holes, and the road needing striped. Mr. Ryman referred him to the county engineer and explained that names of township roads are listed on our website.

**ITEM # 10** With no other business to be transacted a Motion by John R. Ryman, Seconded by Greg D. Dilts to adjourn. The meeting adjourned 8:07 p.m.

**APPROVED NOVEMBER 20, 2019**

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John R. Ryman, President

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William D. Sutherly, Trustee

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Greg D. Dilts, Vice President

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Mary Ann Mumford, Fiscal Officer